

## Bectu Photographic Technicians Branch Short Form Terms and Conditions



This document provides a summary of some key points from the *Bectu Photographic Technicians Terms and Conditions effective 1st July 2024* which are available to download here :- <https://www.phototechs.co.uk/union-terms-and-conditions>

Please ensure that you have fully read and understand the above named document in its entirety before agreeing to this short form version, as unless otherwise agreed in writing, continuing with this booking automatically makes these terms contractual.

### **Options & Confirmed Bookings**

Options are provisional unconfirmed bookings that the Photographic Technician agrees to take if the Client confirms them.

Options are held on a "first come first served basis" and there are no fees chargeable for their cancellation.

Confirmed Bookings should always be made using written communication.

### **Cancellations**

Cancellation Fees are only payable for Confirmed Bookings.

If Cancellation of a Confirmed Booking occurs then a 100% Cancellation Fee for the entire booking including any incurred expenses applies.

A Change of Dates for a Confirmed Booking is considered a Cancellation

If the shoot dates of a Confirmed Booking change, then even if The Photographic Technician is available for any new dates, a 100% Cancellation Fee applies.

### **Standard Working Day**

The Photographic Technician's Basic Day Rate is based on a Standard Working Day of 10 hours duration, which should occur between the hours of 7am-8pm.

The Standard Working Day must include a break for lunch of at least 30 minutes with suitable food provided.

If the Working Day is shorter than 10 hours, the Basic Day Rate for a Standard Working Day will still be billed for.

### **Weekends and Bank Holidays**

Saturdays are charged at 1.5x The Photographic Technician's standard Basic Day Rate.

Sundays and Bank Holidays are charged at 2x The Photographic Technician's standard Basic Day Rate.

### **Overtime**

In any Working Day, hours worked beyond 10 hours will be classed as Overtime (OT), to be billed in blocks of 1hr charged at multiples of the Basic Hourly Rate (BHR).

BHR is calculated by dividing the Basic Day Rate by 10, the multiple charged depends on the type of Working Day and the time of day.

For full details of Rates, Day Types and Overtime, inc. **Night Shoots, Unsociable Hours and Continuous Working Days**. Please refer to the *Bectu Photographic Technicians Terms and Conditions Effective 1st July 2024*.

### **Pre-production & Post-production**

Pre-production fees will be calculated based on the BHR for the booking, the minimum charge for this will be 2 hours.

Any Post-production required on a shoot day will be charged as part of the Working Day.

Post-production which occurs on a non shoot day will be calculated based on the BHR for the booking, the minimum charge for this will be 2 hours.

### **Travel**

The Working Day starts as soon as the Photographic Technician arrives at a location where work is required, or at a meeting point for onward travel.

London based jobs have a Local Travel Zone defined as being with the boundaries of Transport for London's Travel Zones 1-4. For bookings within this zone no travel time or basic expenses will be charged. However any additional expenses incurred are chargeable (e.g. train fares and taxis where required).

For full details relating to **Travel** please refer to the *Bectu Photographic Technicians Terms and Conditions Effective 1st July 2024*.

### **Driving as part of a booking**

When driving occurs as part of a booking all hours spent traveling are counted as part of the Working Day. In addition to this a Driving Fee will be added to the Basic Day Rate.

### **Overnight Stays and Travel Days**

Travel Days are considered a Standard Working Day and will be billed as such, unless otherwise agreed.

Whilst working away from home and travelling to and from locations in any one day, all travel is regarded as being part of the Working Day and is from base to base.

### **Payment Terms**

The Client must pay The Photographic Technician in full within 30 days of the invoice date, unless otherwise agreed in writing.

### **Insurance**

The Client should always have Public and Employers liability insurance cover in place.

The Client also agrees to have appropriate insurance in place, to cover the Photographic Technician for any injury or medical issue caused either directly or indirectly by the Photographic Technician being engaged on the shoot.

In addition The Client should also have in place insurance to cover damage or theft of any equipment used whilst the Photographic Technician is engaged with them.

The Photographic Technician will not be held liable for the cost of damage or theft of any equipment used by them in the course of their work and is not responsible for covering any policy excess fees.

Please ensure you have read the *Bectu Photographic Terms and Conditions Effective 1st July 2024* for full details of all the points summarised here, as well as the following:-

**Illness, Equipment Hire, Third Party Equipment Hire, Subsistence, Force Majeure, Limitation of Liability.**